

Wetheringsett cum Brockford Parish Council

The Wetheringsett cum Brockford Annual Parish Council Meeting will be held on Monday 12 May 2025, 7.30pm at the Village Hall, Wetheringsett. The meeting will be open to the public and parishioners may take part in the meeting at Item 5(6) – MEETING OPEN TO THE PUBLIC

AGENDA

- 1. Election of Chairman**
- 2. Apologies and Consent to absence**
- 3. Declarations of interest relating to items on the agenda**
- 4. Election of Vice Chairman**
- 5. Reports**
 1. Police available online at <http://suffolk.police.uk>
 2. County Councillor
 3. District Councillor
 4. Footpaths
 5. Trees
- 6. MEETING OPEN TO THE PUBLIC**
- 6. To consider for approval Minutes of the meeting held 7 April 2025**
- 7. Matters arising from the Minutes for report**
- 8. To confirm current and/or changes to Parish Councillor Representatives/Working Groups:**
 1. Finance – all councillors
 2. Public Rights of Way – Cllr Mrs E Aldred
 3. Trees – Cllr Mrs E Aldred
 4. Village Hall
 5. Play Area – Cllr B Lacey and S Alderton
 6. Emergency Planning – Cllr Mrs K van Zyl and Cllr T Alston
 7. Neighbourhood Plan – Cllr N Lingard
 8. Appointment of RFO and Internal Auditor – Clerk and SALC
 9. Planning – all councillors
 10. VAS
 11. Any other
- 9. Planning Applications for recommendation to MSDC**
 1. DC/25/01878: Land at Hockey Hill, Wetheringsett – application for Outline Planning Permission (access point to be considered, details for appearance, layout, landscaping and scale reserved). Town & Country Planning Act 1990 (as amended – erection of 5 dwellings) (self custom-build) (with access)
 2. DC/25/02067: The Old Forge, Church Street – application for Listed Building Consent to replace two modern existing internal doors - replace with doors in keeping with the majority of the other internal doors

Applications received since agenda issued
- 10. Planning Decisions received from MSDC**
 1. DC/25/00812: Sunhaven, Park Green - Discharge of Conditions Application for DC/24/04248 - Condition 4 (Biodiversity Enhancement Measures) and Condition 5 (Landscaping Scheme). Approved with Conditions
 2. DC/25/00107: Northlea, Wetherup Street - Construction of an outbuilding to be used for hair dressing. Planning Permission Granted with Conditions
 3. DC/25/00946: Willow Cottage, Pitman's Corner - Householder application - Erection of single storey rear extension (following removal of existing conservatory). Re-roofing existing dining room with peg tiles from pan tiles. Planning Permission Granted

Decisions received since agenda issued
- 11. Planning correspondence**
- 12. Wetheringsett Flood s.19 report**
 1. Report from Suffolk CC Flood Team
 2. Report on Wetherup Street remedial work
- 13. Wetheringsett Emergency Plan – report on distribution of plan to parishioners**
- 14. Wetheringsett Village Hall**

1. Management Committee report – Minutes circulated
2. Report on School Licence Agreement and Diocesan Lease
3. As Custodian Trustee - Parish Council to consider payment of electricity invoice May – Nov 2024 following reading errors, solar installation and changed providers
4. Village Hall Summer Solstice event 22 June 2025 – to consider Parish Council contribution of £250
15. **To confirm Cemetery and Play Area Grasscutting arrangements and cost 2025**
16. **Play Area report**
 1. Installation of new re-cycled plastic bench and picnic table
 2. Report on grant assistance to fund play equipment improvements
17. **VAS report**
 1. VAS data circulated
 2. Permanent VAS equipment at southern Brockford Street and Hockey Hill
18. **Proposed new Parish Council/Community Website report**
19. **Report on Community Litter Pick – Saturday 26 April 2025**
20. **Finance**
 1. To consider s.137 donation requests
 2. Accounts for payments
 3. To consider for approval Wetheringsett cum Brockford Parish Council Year end accounts 31.3.25
 4. Annual Audit 2024/25 - to consider for approval Annual Governance and Accountability Return (AGAR) Sections 1 and 2
21. **Clerk's report/correspondence**
22. **Chair's Report**
23. **Any other business for information exchange/future agenda requests**
24. **Date of next meeting: Monday 2 June 2025**

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Clerk 7 May 2025