

WETHERINGSETT CUM BROCKFORD PARISH COUNCIL
Minutes of the meeting held Monday 3 April 2017, 7.30pm at the Village Hall

Present: Cllrs R Anscombe (Chairman), Mrs E Aldred, T Alston, Miss J Canham, C Harvey, B Lacey, J Leadbetter, Mrs C Nickson. County Cllr A Stringer and District Cllr G Horn.

1. **Apologies for Absence** were received from Cllrs Mrs A Arnold and Ms S Payne.

2. **Declarations of interest relating to items on the agenda**

Item 3 – Police and Item 8.3 – Cllr Miss J Canham.

3. **To receive the following reports:**

Police – monthly report available online.

County Councillor – written report presented by Cllr Stringer – copy circulated to members and attached to the minutes. Additional items raised included an update on the Town Lane situation. Cllr Stringer stated two Highways Officers had been to view the site at Town Lane. An emergency temporary highway repair would be carried out on the corner in Town Lane and vehicle monitor strips would be put in place to gather vehicle data. As soon as this information was available it would be shared with parish council members. The owner and operators on the site had been informed of the monitor strips and it had been explained why the data was needed. It had also been stressed to the operators a sign indicating access to the site was put up as soon as possible.

The Chairman thanked Cllr Stringer for his report and thanked him on behalf of the council for the grant awarded for the purchase of the VAS awareness sign, this had been much appreciated. The Chairman also thanked Cllr Harvey for his help in organizing the purchase and delivery of the VAS equipment.

District Councillor – Regarding Town Lane, Cllr Horn reported that MSDC Environmental Health had been to the site and met with residents to discuss sound levels. Officers from the planning department had also been to the site. As result activity had reduced for a short time but was now back to the former level. Continued monitoring and enforcement will hopefully maintain activity to an acceptable level and the aim is to try to work with the owners of the site. Questions raised included noise and a very bright light from the site at night. Cllr Horn stated these would be covered by environmental health and he would ask them to look into that.

With regard to the number of buildings on the site, there was no restriction on the number of containers stored or buildings on the site. The main question was to ensure the site was being operated within the planning conditions. MSDC would continue to monitor and any fresh information available should be forwarded to MSDC Environmental Health or Planning.

Cllr Horn went on to report on the proposed MSDC move to Endeavour House, Ipswich and a new automated telephone number to contact MSDC offices, 0300 1234 000.

MSDC was looking into holding some council meetings out in the district at villages halls, community buildings and schools with a view to encouraging parish councillors and parishioners to attend district meetings. Cllr Horn asked members for their view. Due to work commitments some members stated they would be unable to attend daytime meetings. Outside meetings would also need to fulfill other requirements, ie disabled access, adequate car parking etc.

Footpaths – Cllr Mrs Aldred reported that the Joes Lane maintenance had been dealt with.

Footpath 50, the north end the Footpath sign was down. Cllr Harvey stated he had reported this to County Footpaths.

4. **MEETING OPEN TO PUBLIC** - no comments.

5. **Minutes of the meeting held 6 March 2017**

Cllr Leadbetter proposed adoption of the Minutes, seconded Cllr Lacey. 6 in favour, 2 abstentions.

6. **Matters arising from the Minutes for report** – none.

7. **Town Lane Haulage Site** – no further comments following the discussions above pending further developments from County and District Councillors.

8. **To consider Planning Applications for recommendation to MSDC:**

1. 4761/16 : Land adjacent Knaves Green, Brockford Green – erection of a detached dwelling and 2 bay cart lodge utilizing existing vehicular access. Having considered the application Cllr Alston proposed a recommendation of refusal on the grounds the site was too cramped for the proposed development, seconded Cllr Miss Canham, 6 in favour 2 abstentions.

2. 0912/17 : The Old Forge, Mendlesham Road – erection of summerhouse. Cllr Mrs Aldred proposed a recommendation of approval, seconded Cllr Leadbetter and agreed.

3. 0806/17 & 0899/77 : The Old Trowel & Hammer, Wetherup Street – change of use of outbuilding to commercial workshop (Upholstery) (***Cllr Miss Canham declared an interest and left the meeting***). Members considered the application and put forward some of the following comments: the proposal would have been better situated at the rear of the property, its close proximity to the neighbouring property the proposal being situated on the boundary of the adjacent property, should the Old Trowel & Hammer change ownership in the future the business could change ie motor bike business creating noise/fumes etc, Wetherup Street was primarily a residential area. Comments in support suggested there were other businesses in Wetherup Street and noise limits and working conditions would be imposed by any planning permission. Cllr Alston proposed a recommendation of approval, seconded Cllr Mrs Aldred, 3 in favour, 4 against – proposal failed. A recommendation of refusal was therefore agreed on the grounds of the comments raised: The proposed workshop was in front of the building line in a residential area (gp1, nppf)
A commercial workshop would not be suitable in the front grounds of a listed building (hb1)
The proposed workshop was situated on the boundary line of the adjoining residential property (gp1, nppf)
Due to the proposed workshop's close proximity to the neighbouring property, noise associated with the business would have a detrimental impact on the adjoining property (gp1, nppf)
4. 0803/17 & 0804/17 : Moat House Barn, Town Lane – erection of single storey front extension. Cllr Harvey proposed a recommendation of support, seconded Cllr Mrs Nickson and agreed.
5. 0805/17 & 0806/17 : Moat House Barn, Town Lane – change of use of outbuilding to holiday let. Cllr Alston proposed a recommendation of support, seconded Cllr Lacey, 6 in favour, 2 abstentions. Proposal carried.

9. **To receive Planning Decisions from MSDC**

1. 4106/17 : The Old Forge, Mendlesham Road – erection of replacement fencing on north, east and western boundaries, erection of replacement picket fencing including two gates.
Planning Permission Granted.
2. 4615/16 : Fieldview, Wetherup Street – variation of condition 1 of planning permission 2999/10 for siting of caravan to permit extended occupancy. **Planning Permission Granted.**

10. **Wetheringsett Village Hall report**

Cllr Leadbetter reported an income of £4358 for year to 31.3.2017 and expenditure of £4208 giving an excess income of some £150 for the year. With a balance of £995 at the beginning of March 2016 this gave a year end balance of £1145. There were still a certain amount of repairs to be dealt with, replastering the rear outside wall, repairs to the floor and replacement of the vacuum cleaner. The Hall was now in a reasonable financial position with regular bookings and the school income. The Chairman recorded thanks to Cllr Leadbetter and Mrs Sue Stannard for their continued support with management of the Hall.

11. **New Village Hall report**

The Chairman and Cllr Alston were due to discuss the future of the new village hall project with Cllr Ms Payne.

12. **VAS speed awareness equipment** – arrangements for operation

Cllrs Harvey and Anscombe had agreed to take on the role of management of the equipment. The VAS would be moved weekly between the 4 sites and the battery changed when low. The equipment captured speed data including low speed.

13. **Request for extension of speed limit on Station Road**

Pending resolution of Town Lane issues.

14. **Wetherup Street – excessive vehicle speed**

It was agreed this item was removed from the agenda at present following use of the VAS in Wetherup Street.

15. **Defibrillator Community Training Programme**

It was suggested that Mark Baker be asked to give a demonstration on use of the equipment at the Annual Parish Meeting.

16. **Play Area report**

Cll Alston reported that he had made a recent inspection of the play area and all appeared to be in good order. Cllr Leadbetter was still to contact Mrs Sue Stannard to asked whether she would take over weekly

inspections on a temporary basis.

Cllr Alston suggested that a local contractor advertising in the parish magazine be asked to cut the play area grass and the cemetery grass on the basis of four times per year. A quote to be obtained and Chairman/Clerk to agree and authorize initial cut based on a reasonable quotation.

17. **Wetheringsett Emergency Plan** – Cllr Alston reported the document was pending.

18. **Finance**

1. S.137 donation requests.

Following the response from the Mid Suffolk CAB on the use of the service by Wetheringsett parishioners, a donation of £50 was agreed.

2. Accounts for Payment

Mid Suffolk CAB – donation	50.00
Community Action Suffolk (additional insurance premium)	33.18
Clerk sal/expenses March 2017	256.82

Cllr Alston proposed payment of the above accounts, seconded Cllr Leadbetter and agreed.

3. Finance Report – Cllr Leadbetter reported the year-end accounts would be available at the next meeting.

19. **Policy – to consider ICO registration** – annual fee £35

Members considered the data held by the Parish Council. It was unanimously agreed that due to the limited amount of data held it was not considered necessary to register with the ICO at the present time.

20. **Clerk's report/correspondence**

SALC Area North Meeting at Eye – this had been held on 22 March and details had been circulated.

SALC Planning Workshop – 4 September 2017. Cllr Mrs Ann Arnold had requested attendance and a place on the workshop would be reserved for her.

21. **Chairman's Urgent Business** – none

22. **To consider Twitter items** – Eastern Angles performance at the Village Hall later this month.

23. **Any other business for information exchange/agenda items**

Neighbourhood Plan – it was suggested that Mendlesham PC was asked for feedback on the process to prepare a plan for adoption, the length of time involved, cost and benefits to the community. Include on next agenda.

24. **Date of Annual Parish Meeting and Annual Parish Council Meeting – Monday 8 May 2017, 7pm at the Village Hall.**

Meeting closed 9.35pm

Signed:

Chairman

Date: